

Agenda of the Otahuhu College Board of Trustees' Meeting,

Thursday, 30 October at 5:30pm at Ōtāhuhu College

1	<p>Apologies Present: N Watson, S Afoa, J Pulu, C Sionetuato, J Reynolds, H Coleman, R Brown, M Lutui</p>
2	<p>Conflict of Interest Register None to report H Coleman also on Board at Ōtāhuhu Intermediate.</p>
3	<p>Presiding Member election Nominated John Pulu by J Reynolds Seconded by S Afoa Nominated Jasmine Reynolds by J Pulu seconded by M Lutui</p> <p>Following discussion J Pulu will be chair and J Reynolds deputy chair. Unanimous Move that Jasmine Reynolds added to signing authorities for finance. Moved N Watson seconded S Afoa.</p>
3	<p>Minutes from last meeting Move that the minutes are a true and accurate record: Moved J Pulu Seconded J Reynolds</p> <p>Matters arising Trust to be followed up by N Watson</p>
4.0	<p>Correspondence – Inward Vijay 5 days lwp 5 days lwop Norgrove 6 days lwp Vaid 10 days lwp Moved N Watson Seconded H Coleman Ministry- C Harris Noted</p>
4.1	<p>Correspondence – Outward</p>
4	<p>Principal's Report</p> <p>A key area was the drop off in attendance in the last week of term, which resulted in a large number of students fallen into the chronic absenteeism rate.</p> <p>Academically in terms of the Year 10 CAA we exceeded our targets for the year with significant improvements in Reading, writing and Numeracy. The Year 9 and 10 homework and improvement in the books all contributed to this.</p>

	<p>In terms of teaching and learning we met our target of 75% teachers being rated as good or very good by their students, this was up from 67% in 2024. The student survey also revealed the importance of getting good study habits into our students.</p> <p>Discussion was had on M Block restoration and the proposed driveway redesign which is being proposed for health and safety reasons.</p> <p>Our robotics team came second in Auckland to perennial winners Lynfield College. The Sevens team came second in their grade.</p> <p>During industrial action with a third of a teachers non union members we prioritised the preparation of Year 12 and 13 students for their upcoming exams.</p> <p>Discussion about attendance rates</p> <p>Moved J Reynolds Seconded H Coleman</p>
<p>5</p>	<p>Martin Block Remediation</p> <p>This has been approved by the Ministry and is going out for Tender. Estimated start date for actual work would be December for roof, and April/May for the central part of M Block. Looking at moving sports offices to gym, likely costs 200k.</p>
<p>6</p>	<p>Finance and Property</p> <p>Motion that the monthly report be accepted Moved N Watson Seconded M Lutui</p> <p>Motion that the credit card payments be approved for August and September Moved J Reynolds Seconded J Pulu</p> <p>Motion that we apply to NZCT for a grant for sports equipment up to the value of \$3000. Moved C Sionetuato Seconded S Afoa</p> <p>Motion to approve the building wash to be done by BWS \$36 549 . Moved N Watson Seconded H Coleman</p> <p>Motion to approve the entrance driveway (\$60300) and student footpath (\$39 860) Moved J Pulu Seconded J Reynolds</p> <p>It is likely the second stage of the project the removal and grass conversion will need to occur in autumn.</p>

	The Board of Trustees resolves to accept the useful life of the School's assets on the following schedule:							
		Building Improvements				40 years		
		Board Owned Buildings				40 years		
		Furniture & Equipment				10 years		
		Information and Communication Technology				3 years		
		Motor Vehicles				5 years		
		Leased Assets				Term of Lease		
		Library Books				12.5% Diminishing Value		
8	Health & Safety: Health and safety minutes received. Discussion about the new staff							
10	Ōtāhuhu College Trust Need to update Trust Watson to follow up. Need to also talk about centenary.							
12	In Committee In Committee Correspondence							
13	Any other business Discussion about dates and hiring events.							
	Meeting finished at 6:53pm							